

2022 ANNUAL ACTION PLAN

S/n	Programme	Sub-Programme	Broad Activity	Location	Time Frame (2022)				Cost			Programme Status		Implementing Agencies / Dept.	
	(PBB)	(PBB)			Q1	Q2	Q3	Q4	GOG	IGF	Others	New	On going	Lead	collaborating
1	Management and Administration	Central Adm.	Board/Committees/ Commission Allowance/ General Assembly	Central Administration	X	X	X	X		590,000		New		Cent. Adm.	Assembly members and Heads of Depts
2			Organise Sensitization Program for 150 women on domestic violence against women and early child marriage	municipal wide	X	X	X	X		10,000		New		Gender Dest officer	DOVSU
3			Organise seminars/ conference/ workshops/ meetings	Central Administration	X	X	X	X		233,500		New		ASHMA	Heads of Depts/Units
4			Pay allowances for official Assignment (Honorarium, out of station allowance, T&T)	Central Administration	X	X	X	X		597,000		New		Cen. Admi	Finance
5			Pay Donations, Awards	Central Administration	X	X	X	X		80,000		New		ASHMA	Heads of Depts/Units

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	(PBB)	(PBB)			Q1	Q2	Q3	Q4	GOG	IGF	Others	New	On going	Lead	collaborating
6	Management and Administration	Central Adm.	Pay hotel Accommodation	Central Administration	X	X	X	X		50,000		New		Cen. Admi	Finance
7			Support Traditional Council	Central Administration	X	X	X	X		20,000		New		Budget Unit	Finance Dept.
8			General Maintenance	Central Administration	X	X	X	X		473,000		New		Central Admin	HoDs
9			Procure fuel and lubricants for official vehicles	Central Admin.	X	X	X	X		300,000		New		Central Admin	Finance Dept.
10			Printing Materials and Stationery	Central Admin.	X	X	X	X		400,000		New		Cen. Admi	Finance
11			Foreign Travel cost and expenses	Central Admin.	X	X	X	X		50,000		New		ASHMA	Finance Dept.
12			Local Travel cost and expenses	Central Admin.	X	X	X	X		50,000		New		ASHMA	Finance Dept.
13			Procure office facilities, supplies and accessories	Central Admin.	X	X	X	X	200,000			New		Procurement Unit	Budget
14			Pay utility Charges	Central Admin.	X	X	X	X		214,000		New		Cen. Admi	Finance

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	(PBB)	(PBB)			Q1	Q2	Q3	Q4	GOG	IGF	Others	New	On going	Lead	collaborating
15	Management and Administration	Central Adm.	Furnishing of MCE	Central Administration		X			200,000			New		Works Dept	Finance
16			Official celebrations/ceremonial functions, state protocol service/ end of year	Municipal-wide	X	X	X	X		80,000		New		Cen. Admi	Finance
17			Payment of Transfer Grants	Central Administration		X	X		100,000				On-going	Cen. Admi	Finance
18			Pay External consultants	central Adm.	X	X	X	X		30,000		New		ASHMA	external consultants
19			Payment of Transfer Grants	Central Administration		X	X		100,000				On-going	Cen. Admi	Finance
20			Pay External consultants	central Adm.	X	X	X	X		30,000		New		ASHMA	external consultants
21			Prepare and submit internal audit report	ASHMA	X	X	X	X		20,000		New		Internal Audit Unit	
22			Counterpart fund (Construction of Artisana Village)	IDA	X	X	X	X	150,000				On-going	ASHMA	Partners

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23	Management and Administration	Central Adm.	Completion of fence wall, land scapping and security post at MCE residence	Comm-22	X	X				250,000			On-going	Works Dept	Budget Unit, Works Dept
24			Construction of 2-storey office complex for ASHMA	ASHMA	X	X	X	X					On-going	Central Gov.	ASHMA
25			Support to lower Structure	Municipal-wide	X	X	X	X	20,000			New		Central Admin	Finance Dept
26			Pay Assembly members mobilization	Municipal-wide	X	X	X	X		210,000		New		Budget Unit	Finance Dept
27			Pay for community engagement by Assembly members	Municipal-wide	X	X	X	X		142,800		New		Budget Unit	Finance Dept
28			Support to community innited projects	Municipal-wide	X	X	X	X	338,442			New		Mgt	Budget
29			Support to security services	Central Administration	x	x	x	x	150,000			New		Mgt	Security service

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	(PBB)	(PBB)			Q1	Q2	Q3	Q4	GOG	IGF	Others	New	On going	Lead	collaborating
30	Management and Administration	Central Adm.	Rehabilitate and install new streetlights	Municipal-wide	X	X	X	X	345,000	120,000		New		Works Dept	Assembly members
31			Organise 4 Town Hall meetings	Municipal-wide	X	X	X	X	98,000			New		ISD	Planning
32			Quarterly MCE's visit to electoral areas	17 Electoral Areas	X	X	X	X	51,000			New		ISD	MCE, General public
33			Organise public education on the functions of the Assembly	Municipal-wide		X	X	X		24,000		New		PRCC	General public
34			Organise constitution quiz on the 1992 constitution for civic education clubs (20)	Mun. Wide	X	X	X			4,000	1000	New		NCCE	AshMA, GES
35			Education on sustainable management of the environment	Mun. Wide	X	X	X	X		3,000	1000	New		NCCE	NADMO, EPA
36			Public education on COVID-19 and its related issues	Mun. Wide	X	X	X	X		10,000		New		NCCE	AshMA, MHD

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37	Management and Administration	Central Adm.	Undertake collection of producer price index (PPI) data for inflation calculation	Municipal wide (industries)	x	x	x	x		1,500		New		MSO	Ghana Statistical Service (GSS)
38			Collection of data from departments, units, agencies and institutions	Municipal wide	x	x	x	x	2,000	2,000		New		MSO	Transport
39			Procurement of two office desks, two Swivel chairs, 1 printer, desktop computer, Steel Cabinet	Statistics Department.	x					10,000		New		MSO	Procurement
40			support women to undertake income generating activities	Municipal wide	x	x	x	x	40,000			New		MP	AshMA
41			Completion of 1No. Story building for the Education Directorate	Comm. 22	x	x	x	x	400,000			New		MP	Works dept

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	(PBB)	(PBB)			Q1	Q2	Q3	Q4	GOG	IGF	Others	New	On going	Lead	collaborating
42	Management and Administration	Central Adm.	Construction of a library complex	Oko Mante	x	x	x	x	500,000				Oo-going	MP	Works dept
43			Procurement of exercise Book	Municipal wide	x	x	x	x	60,000			New		MP	Edu. Directorate
44			Support celebrations	Municipal wide	x	x	x	x	40,000			New		MP	AshMA
45			Sponsorship (Education)	Municipal wide			x		50,000			New		MP	Education Directorate
46			Health screening and enrol the aged and vulnerable on the NHIS	Municipal wide	x	x	x	x	40,000			New		MP	NHIS

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	(PBB)	(PBB)			Q1	Q2	Q3	Q4	GOG	IGF	Others	New	On going	Lead	collaborating
47	Management and Administration	Finance	Undertake business listing	ASHMA	X		X		220,000			New		Finance Unit	BUDGET
48			Organise revenue performance review	ASHMA						8,600		New		Finance Unit	Budget
49			Undertake Monitoring and supervision of Revenue mobilization activities	Ashaiman	X	X	X	X		20,000		New		Finance	Budget
50			Purchase value books	ASHMA	x	x	x	x		100,000		New		Finance	Finance
51			Pay allowances for Revenue Mobilisation mob-up	Ashaiman			x	x		84,000		New		Finance	Budget
52			Printing of bills (BOP & Property rate)	ASHMA	X	X	X	X		14,000		New		Finance	
53			Prepare monthly and annual accounts	ASHMA	X	X	X	X		12,000		New		Finance Unit	
54			Payment of outstanding (3No. Pay points)	ASHMA	X					13,000			On-going	Finance Unit	

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	(PBB)	(PBB)			Q1	Q2	Q3	Q4	GOG	IGF	Others	New	On going	Lead	collaborating
55	Management and Administration	Human Resource	Provide 2-day training on LGS Protocols	Central Admin.	X				12,000			New		HR	HoDs and Management
56			Sponsor 3 middle mgt staff to attend ILGS programme	Central Admin.			X			30,000		New		HR	Middle staff mgt
57			Pay Staff welfare and medical expenses	Central Admin.	X	X	X	X		63,000		New		HR	Finance
58			Pay salaries of casual labourers	Central Admin.	X	X	X	X		929,291		New		HR	Finance Dept.
59			Organise orientation for 2022-2023 national service personel	Central Admin.			x			5,000		New		HR	Units/dept heads
60			Organise 3No. Staff durbar	ASHMA forecourt	X		X	X	5,000	10,000		New		HR	Mgt
61			Sponsor 2 staff for continuous professional development	ASHMA		X	X	X	20,000			New		HR	ICAG

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	(PBB)	(PBB)			Q1	Q2	Q3	Q4	GOG	IGF	Others	New	On going	Lead	collaborating
62	Management and Administration	Human Resource	Organise training on Security Management.	Central Administration		X				10,000		New			Security Services and Management
63			Sponsor 3 Assembly members to undertake training at the institute of local government studies	Central Administration			X			20,000		New			Management
64			Organise 2 No. capacity programmes for transport operators and other stakeholders in Ashaiman	municipal wide	x		x		3,000			New			GPS
65			Train HODs on DDDP	Central Administration	X				7,000			New		planning	HR

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66	Management and Administration	Planning/Budgeting, Monitoring and Evaluation	Organise education on Payment of Taxes and Rates for 60 youth groups, churches and Mosques	Municipal-wide	X	X	X	X		8,000		New		Budget Unit	Planning, NCCE
67			Prepare and gazette 2023 FFR	Central Administration			X	X	70,000			New		Budget Unit	MPCU, Assembly members, stakeholders
68			Prepare 2023 composite AAP and Budget	Central Administration		X	X		120,000			New		Planning and Budget Units	MPCU, Assembly members
69			Prepare and submit Quarterly and annual progress report	Central Administration	x	x	x	x		10,000		New		Planning	HODs/Units
70			Organise mid-year and annual performance review	Conf. hall ASHMA	x		x			12,000		New		Planning	HODs/Units

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71	Management and Administration	Planning/Budgeting, Monitoring and Evaluation	Monitoring and evaluation of Assembly programmes and projects	Municipal-wide	X	X	X	X	120,000			New		Planning Unit	MPCU members
72			Seminars/conferences/workshops/meetings expenses-management, budget committee, MPCU, MEOC, entity tender committees, Audit committee, NHOC and other technical committee meetings	Central Administration	X	X	X	X		60,000		New		ASHMA	Planning, Budget Unit and HODs
73			Budget reviews, Budget and plan dissemination, Budget hearings and Social Accountability forum	central Administration	X	X	X	X		150,000		New		Budget/planning	

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74	Social Service Delivery	Education, Youth Sport and Library	Rehabilitate 2no. Basic Schools Block	Municipal- wide	X	X	X	X	250,000			New		Works Dept	Muni. Edu. Directorate
75			Organize My First Day at School for P1 and KGs	Ashaiman			X		35,000			New		GES	ASHMA/GH S
76			Organize STMIE Clinics	Ashaiman		X	X		20,000			New		GES	AshMA
77			Organize and participate in Municipal and Regional Cultural Festival of Arts	Ashaiman		X	X		25,000			New		GES	Municipal sports Council
78			Support for BECE	Ashaiman		X			60,000			New		GES	AshMA
79			Organise Municipal SPAM	Ashaiman						5,000		New		GES	AshMa
80			Organise Municipal Education Oversight Committee meeting	Ashaiman	X	X	X	X		6,000		New		GES	Stakeholders

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81	Social Service Delivery	Education, Youth Sport and Library	Complete payment of fence wall around ASHMA No.4 Basic School	Comm. 22	X				200,000			New		GES	ASHMA
82			Procure 500 dual desks for basic sch.	Municipal- wide		X	X		170,000			New		GES	Procurement Unit
83			Contruction of KG Block for SDA Basic School (phase 1)	Roman Down	X	X	X	X	600,000			New		Works Dept.	GES
84			Awareness creation on Functional literacy/ JHS and SHS remedial classes	Mun. Wide	x				5,000			New		Non- Formal Division	ASHMA
85			Establish 30 English classes 2 local language classes	Mun. Wide		x			2000			New		Non- Formal Division	GES/Commu nity Development
86			Undertake Quarterly Monitoring and Evaluation of Non- formal Education	Municipal- Wide	x	x	x	x	3,000			New		Non- Formal Division	ASHMA
87			undertake remedial classes for JHS and SHS leavers	Municipal Wide			x		4,100			New		Non- Formal Division	ASHMA

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88	Social Service Delivery	Education, Youth Sport and Library	Establish 10 Occupational Skills Development (OSD) classes	Mun. Wide	x				5,600			New		Non- Formal Division	ASHMA
89			Establish 5 Complementary Basic Education (CBE) classes	Mun. Wide	x				1,800			New		Non- Formal Division	ASHMA
90			Assessment of learners and graduation	Municipal wide				x	4,400			New		Non- Formal Division	ASHMA
91			Organise Municipal sports tournaments for selected teams	Municipal Wide	X	X	X	X	8,000			New	IGF	Sports Unit	Ashma
92			Fencing of sport Stadium		X	X	X	X	700,000			New		Sports Unit	Cent. Adm.

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93	Social Service Delivery	Public Health Service and Management	Complete a 20-bed capacity isolation ward at the Ashaiman polyclinic	Municipal wide	X				200,000				On going	AMHD	MHD
94			Complete payment of fence wall around 2No. CHPs Compound	Jericho, Tsuibleoo	X	X			250,000				On going	MHD	Works Dept
95			Procure furniture and equipment for new male and female wards at the polyclinic and Tsui Bleoo CHPs Compound	Ashaiman polyclinic, Tsui Bleoo CHPs compund	X				190,000			New		AMHD	Development Partners
96			Support for Immunisation Programmes	Municipal- wide	X	X	X	X	40,000			New		AMHD	ASHMA
97			Payment of outstanding project- Tulaku CHPS Compound	Tulaku	x	x	x	x	97,000			New		ASHMA	MHD
98			Organise Public Health Emergency Committee	Municipal wide	X	X	X	X		10,000		New		MHD	

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99	Social Service Delivery	Public Health Service and Management	Caryout disease surveillance and control and containment activities	Municipal wide	X	X	X	X	10,000			New		MHD	
100			Organise quarterly Municipal Health Oversight Committee Meetings	Municipal-wide	X	X	X	X		10,000		New		MHD	Key stakeholders
101			Support mid-year performance review meeting			x		x	10,000			New		MHD	ASHMA
102			Support Health Directors' Annual Conference				X		7,000			New		MHD	ASHMA

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103	Social Service Delivery	Public Health Service and Management	Undertake roll back malaria programme (monitoring, screening and treatment, operational research, data validation and management)	Zonal council level	X	X	X	X	77,688			New		AMHD	NMCP
104			Undertake HIV/AIDS programme (support) screening, monitoring, training, data validation etc.) in the Municipality	Municipal- wide	X	X	X	X	77,688			New		AMHD	GAC/NACP

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105	Social Service Delivery	Environmental Health and Sanitation Services	Desilt minor drains and sweeping streets in the Municipality	Traffic Light-Presby Down	X	X	X	X	500,000			New		MEHO	
106			Procure cleaning materials and fabrication of communal containners	Ashaiman		X	X	X	10,000			New		MEHO	
107			Organize 12 monthly clean-up exercise	Ashaiman	X	X	X	X	84,000			New		MEHO	
108			Conduct medical screening of 5000 food vendors	Municipal-wide			X	X		5,000		New		MEHO	
109			Prosecute sanitary offenders (Operation clean your frontage)	Municipal-wide	X	X	X	X		4,000		New		MEHO	
110			Organise 3 public education on environmental health promotion	Municipal wide	X	X	X	X		15,000		New		MEHO	

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111	Social Service Delivery	Environmenta l Health and Sanitation Services	Bury unclaimed paupers	Ashaiman	X	X	X	X		20,000		New		MEHO	
112			Facilitate the construction of 100 household toilet	Ashaiman	X	X	X	X				New		MEHO	
113			Conduct fumigation exercises	Municipal wide		X	X	X	30,000			New		MEHO	
114			Conduct premises inspectionm	Mun. Wide	x	x	x	x		5000		New		MEHO	ASHMA
115			Organise 2No. evacuation of solid waste at unauthorised areas	Municipal wide	x	x	x	x	20,000	15,000		New		MEHO	

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116	Social Service Delivery	Birth and Death Registration Services	undertake birtha and death activites		X	X	X	X		10,000		New		Birth and Death Dept.	ASHMA
117			Undertake child non maintainace cases, family reconciliation/couns elling	Ashaiman	x	x	x	x	4,000			New		SWCD	Family heads/opinio n leaders
118	Social Service Delivery	Social Welfare and Community Services	Monitor the utilization of 3% of the DACF given to PWDs and other programmes	Municipal- wide	X	X	X	X	7,000			New		SWCD	Disability committee
119			Monitor LEAP payment bi-monthly	Ashaiman	x	x	x	x	5,000			New		SWCD	ASHMA
120			Undertake Juvenile Justice Administration	Ashaiman	x	x	x	x	4,000			New		SWCD	Police, Judicial Service
121			Reintegration of missing/abandoned Children with families	Ashaiman	x	x	x	x	7,000			New		SWCD	NGOs/SOS

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122	Social Service Delivery	Social Welfare and Community Services	Inspection of early childhood centers/registration	Ashaiman	X	X	X	X	3,000			New		SWCD	GES/Environ mental Health
123			Registration of non- governmental organisation	Ashaiman	X	X	X	X	1,000			New		SWCD	
124			Organise ten (10) mass meetings, Home Visits and Demonstrations for 750 participants.	ted Electoral	X	X	X	X	7,000			New		SWCD	Zoomlion, Ghana national Fire Service
125			Organise two (2) Workshops on Skills Training and Extension Services for 550 participants. (500 women and 50 men).	Selected Electoral Areas		X	X		10,000			New		SWCD	NBSSI
126			organize two incomes generating activities (Hand sanitizer and liquid soap)	Selected Electoral Areas		x	x		8,000			New		SWCD	ASHMA, NBSSI

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127	Infrastructure Development and Management	Urban Roads and Transport Service	Drainage construction and works on selected roads	Municipal wide		X	X	X	100,000			New		Urban Roads	
128			Rehabilitate Community 22 roads and Pink Lady road(9km)	Comm. 22, Lebanon	X	X	X	X	10,262,612			New		Urban Roads	Works Dept.
129			Rehabilitate Annan, Ampare and Agbesi Close roads	Middle East, Tulaku, Lebanon	X	X	X	X	12,754,870			New		Urban Roads	Works Dept.
130			Routine maintenance repairs (Grading, culvert, desilting, pothole patching, footbridge)	Municipal wide	X	X	X	X	500,000	100,000		New		Urban Roads	Works Dept.
131			Organise two (2) stakeholders' meetings to facilitate institutional collaboration between the enforcement unit of the Assembly and		X	X	X	X		5,000		New		UPTU	Institute of Transport, MFO

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	(PBB)	(PBB)			Q1	Q2	Q3	Q4	GOG	IGF	Others	New	On going	Lead	collaborating
132	Infrastructure Development and Management	Urban Roads and Transport Service	Update Passenger Transport Database					x		4,000		New		UPTU	UPTU staff
133			Regulate activities of vehicle terminals		x					1,000				UPTU	UPTU staff
134	Infrastructure Development and Management	Spatial Planning	Procure and install street signages	Municipal wide	X	X	X	X	100,000			New		PPD	
135			Secure documents/ fencing of Assembly lands	ASHMA	X	X	X	X	50,000			New		Works department	TDC
			Sensitization of the general public on planning related issues		X	X	X	X		5,000		New		PPD	
			Preparation of local plans for selected communities			X	X	X	45,000			New		PPD	
			Intensification of task force activities		X	X	X	X		10,000		New		PPD,WD	

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136			Human resource capacity building in GIS for SNPSA		X				5,000			New		PPD LUSPA	
137			Organization of 12 technical and 12 spatial planning committee meetings		X	X	X	X		90,000		New		Technical and Spatial Planning committee	
138			Facilitate the Preparation of Spatial			X	X	X	260,000			New		PPD	
139			Surveying and documentation Assenbly's immovable properties			X	X	X	100000			New		PPD TDC	
140			Organise 6No. SAT meetings		X	X	X	X	10,000			New		PPD,SAT, MEMB and ERS	

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S/n	Programme	Sub-Programme	Broad Activity	Location	Time Frame (2022)				Cost			Programme Status		Implementing Agencies / Dept.	
	(PBB)	(PBB)			Q1	Q2	Q3	Q4	GOG	IGF	Others	New	On going	Lead	collaborating
140	Economic Development	Agricultural Services and Management	Pay Office Administrative expenses (Utilities, stationary, GPS, equipment repairs, vehicle and motorbike running and maintenance.	Ashaiman	X	X	X	X	6,760	6,760	42,000	New		Agric	ASHMA RAD
141			Organize National Farmers' Day.	Ashaiman				X	80,000			New		Agric	ASHMA
142			Organize extension, research, and statistics activities.	Ashaiman		X	X	X	2,000	17,000	27,200	New		Agric	MAG,
143			Organize six (6) capacity building and six (6) trainings sessions for Agric staff.	Ashaiman	X	X	X	X	10,800		33,200	New		Agric	MAG, GOG, IGF

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S/n	Programme	Sub-Programme	Broad Activity	Location	Time Frame (2022)				Cost			Programme Status		Implementing Agencies / Dept.	
	(PBB)	(PBB)			Q1	Q2	Q3	Q4	GOG	IGF	Others	New	On going	Lead	collaborating
144	Economic Developme nt	Agricultural Services and Management	Production and productivity imnprovement	Ashaiman	X	X	X	X	6,000		38,160	New		Agric	MAG, GOG
145			Mechanisation, irrigation and water management	Ashaiman		X	X				60,000	New		Agric	private investor
146			Establish 20 demonstration fields to assist 80 farmers (50 males and 30 females)	Ashaiman	x	x	x	x			6,000	New		Agric	MAG, GOG, OTHERS
147			Early warning system and emergency preparedness	Ashaiman	X	X	X	X		1,000	4,000	New		Agric	MAG, GOG, OTHERS

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S/n	Programme	Sub-Programme	Broad Activity	Location	Time Frame (2022)				Cost			Programme Status		Implementing Agencies / Dept.	
	(PBB)	(PBB)			Q1	Q2	Q3	Q4	GOG	IGF	Others	New	On going	Lead	collaborating
148	Economic Development	Trade Industry and Tourism Services	Trainning in Business innovation / fashioning skills for 30 males	COTVET Accredited Centre-Ashaiman		X			8,000			New		NBSSI	COTVET
149			Trainning 30 women in advance soap manufacturing/ marketing	St. Augustine-Ashaiman		X			8,000			New		NBSSI	SWCD, .Local Soap manufacturers
150			Train 30 people (at least 50% being women) in yoghurt and ice cream production	Municipalitty wide			X		8,000			New		NBSSI	Service providers, beneficiaries
151			Support 5 SMEs to attend National Exhibition and Fair (at least 2 of them should be females)	Municipalitty wide				X	8,000			New		NBSSI	MFO

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S/n	Programme	Sub-Programme	Broad Activity	Location	Time Frame (2022)				Cost			Programme Status		Implementing Agencies / Dept.	
	(PBB)	(PBB)			Q1	Q2	Q3	Q4	GOG	IGF	Others	New	On going	Lead	collaborating
152	Economic Development	Trade Industry and Tourism Services	Organise Trade & Industry Committee Meeting	ASHMA Conference Hall	X	X	X	X	12,000			New		NBSSI	
153			Provide business counselling services to SMEs in business registration and payment of DOPs (30 males and 40 females)	Municipality wide	X	X	X	X		8,000		New		NBSSI	service providers, MFO, MBO, MISD, Cooperatives
154			Organize consultative meeting with banks, GSA and Registrar General Department at least 50% being females	Municipality wide			X			7,000		New		NBSSI	financial institutions, GSA, RGD
155			Train 30 unemployed youth on facial make up and décor	Kingscourt Int. Sch.				X	7,000			New		NBSSI	

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S/n	Programme	Sub-Programme	Broad Activity	Location	Time Frame (2022)				Cost			Programme Status		Implementing Agencies / Dept.	
	(PBB)	(PBB)			Q1	Q2	Q3	Q4	GOG	IGF	Others	New	On going	Lead	collaborating
157	Economic Development	Trade Industry and Tourism Services	Organize advance training for 30 women in modern technology in fish processing and marketing	Municipal-wide				X	7,000			New		NBSSI	Beneficiary women
158			Organize management training for 4 transport Co-operatives' Executives	Municipal-wide		X				5,000		New		Department of Co-operatives (D.O.C)	B.A.CG, GPRTU
159			Organize technical skills training in the areas of Book-keeping for the staff of the various co-operative groups	Municipal-wide		X				10,000		New		Department of Co-operatives (D.O.C)	B.A.C Ghana GPRTU
160			Sensitisation of groups/communities on the benefits of group formation	Municipal-wide		X				10,000		New		Dept of Coop	Community Development

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S/n	Programme	Sub-Programme	Broad Activity	Location	Time Frame (2022)				Cost			Programme Status		Implementing Agencies / Dept.	
	(PBB)	(PBB)			Q1	Q2	Q3	Q4	GOG	IGF	Others	New	On going	Lead	collaborating
161	Economic Development	Trade Industry and Tourism Services	Under take Art and craft exhibition	selected electoral area				x		7950		New		centre for national culture	NBSSI, CD
162			Organise Symposium on art education for basic sch.	10 selected schools with the municipality		x				1500		New		centre for national culture	GES, ASHMA
163			Organise Food bazaar and ontest in traditional dishes	Mun. Wide			x			9050		New		centre for national culture	TA, ASHMA etc
164	Environmental Management	Disaster Prevention and Management	Organise quarterly public education on disaster prevention and management	Municipal-wide	X	X	X	X	16,000			New		NADMO	Central Admin, ISD, GES, Security Services, Religious Bodies, CHS
165			Undertake Vulnerability and risk assessments	Municipal-wide	X	X	X		8,000			New		NADMO	Physical Planning
166			Identify and Map out Hazard areas	Municipal-wide	X	X				4,000		New		NADMO	Physical Planning

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S/n	Programme	Sub-Programme	Broad Activity	Location	Time Frame (2022)				Cost			Programme Status		Implementing Agencies / Dept.	
	(PBB)	(PBB)			Q1	Q2	Q3	Q4	GOG	IGF	Others	New	On going	Lead	collaborating
167	Environmental Management	Disaster Prevention and Management	Organise mid-year and annual performance review meetings with stakeholders: DMC (15), HOD (6), ZC/ZS (14)	Municipal-wide			X		5,000			New		NADMO	
168			Cleaning and Greening City (Greening Ashaiman Programme)	Municipal-wide	X	X	X	X	51,000			New		NADMO	
169			Dredging of Gbemi river basins	ASHMA	X	X			100,000			New		NADMO	MWD
170			Organise simulation exercises in collaboration with relevant organisation	Municipal wide		X	X	X	8,000			New		NADMO	GNFS
171			Organised Training and capacity building for all NADMO staff in Disaster Mgt and mitigation procedures	ASHMA Conf. Hall		X	X		6,000			New		NADMO	GNFS