

APPROVED 2021 ANNUAL ACTION PLAN

Programme Area: Economic Development

Programme: Agriculture Development

Activity Description	Location	Output Indicator	Quarterly Time Schedule				Estimated Budget (GHS)				Source of Funding	Implementing Agency	Collaborators
			1 st	2 nd	3 rd	4 th	IGF	GOG	DONORS	TOTAL COST			
Undertake policy, planning, budgeting, monitoring and evaluation	Ashaiman	Policy, planning, budgeting, monitoring and evaluation undertaken	X	X	X	X			20,100	20,100	MAG	Agric	MAG, GOG
Pay Office Administrative expenses (Utilities, stationary, GPS, equipment repairs, vehicle and motorbike running and maintenance.	Ashaiman	Pay Office Administrative expenses (Utilities, stationary, equipment repairs, vehicle and motorbike running and maintenance.	X	X	X	X		6,760	42,000	48,760	MAG	Agric	ASHMA RAD
Organize National Farmers' Day.	Ashaiman	National Farmers' Day organised.				X		80,000		80,000	DACF	Agric	ASHMA
Organize extension, research, and statistics	Ashaiman	extension and research activities organised.	X	X	X	X	17,000	2,000	27,200	46,200	MAG	Agric	MAG,
Redevelopment of Nii Adjor mkt	Nii Adjor mkt	Nii Adjor mkt redeveloped	X	X							Private Sector	ASHMA	Traders/ TA

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Sub-Programme: Agriculture Development

Activity Description	Location	Output Indicator	Quarterly Time				Estimated Budget (GHS)				Source of Funding	Implementing Agency	Collaborators
			1 st	2 nd	3 rd	4 th	IGF	GOG	DONORS	TOTAL COST			
Organize six (6) capacity building and six (6) trainings sessions for Agric staff.	Ashaiman	6no. capacity building and six (6) trainings sessions for Agric staff organised.	X	X	X	X		10,800	33,200	44,000	MAG,	Agric	MAG, GOG, IGF
Production and productivity improvement	Ashaiman	Production and productivity improvement carried out	X	X	X	X		6,000	38,160	44,160	MAG	Agric	MAG, GOG
Mechanisation, irrigation and water management	Ashaiman	Mechanisation, irrigation and water management carried out		X	X				60,000	60,000	PPP	Agric	private investor
Establish 20 demonstration fields to assist 80 farmers (50 males and 30 females)	Ashaiman	20 demonstration fields to assist 80 farmers (50 males and 30 females) carried out	x	x	x	x			6,000	6,000	MAG	Agric	MAG, GOG, OTHERS

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Sub-Programme: Agriculture Development

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			1 st	2 nd	3 rd	4 th	IGF	GOG	DONORS	TOTAL COST			
Early warning system and emergency preparedness	Ashaiman	Early warning system and emergency preparedness carried out	X	X	X	X	1,000		4,000	5,000	MAG,	Agric	MAG, GOG, OTHERS
Outstanding payment of Rehabilitation of Butchers	Main Market	Outstanding payment completed	X	X	X	X			199,085	199,085	DPAT	ASHMA	AGRIC

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Programme Area: Economic Development

Sub- Programme: Trade, Tourism and Industry Development

Activity Description	Location	Output Indicator	Quarterly Time				Estimated Budget (GHS)				Source of Funding	Implementing Agency	Collaborators
			1 st	2 nd	3 rd	4 th	IGF	GOG	DONORS	TOTAL			
Trainning in Business innovation/Fishing skills for 30 males	COTVET Accredited Centre-Ashaiman	30 master craftsmen trained at COTVET		X				7,000		7,000	DACF	NBSSI	COTVET
Trainning 30 women in advance soap manufacturing/marketing	St. Augustine-Ashaiman	30 women in trained in advance soap manufacturing/ packaging		X				7,000		7,000	DACF	NBSSI	SWCD, .Local Soap manufacturers
Train 30 people (at least 50% being women) in yoghurt and ice cream production	Municipality wide	30 people (at least 50% being women) trained in yoghurt and ice cream production			X			7,000		7,000	DACF	NBSSI	Service providers, beneficiaries
Support 5 SMEs to attend National Exhibition and Fair (at least 2 of them should be females)	Municipality wide	5 SMEs to attended National Exhibition and Fair				X	4,000	4,000		8,000	IGF, DACF	NBSSI	MFO

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Programme Area: Economic Development

Sub- Programme: Trade, Tourism and Industry Development

Activity Description	Location	Output Indicator	Quarterly Time				Estimated Budget (GHS)				Source of Funding	Implementing Agency	Collaborators
			1 st	2 nd	3 rd	4 th	IGF	GOG	DONORS	TOTAL			
Organise Trade & Industry Committee Meeting	ASHMA Conference hall	Trade & Industry Committee Meeting organised	X	X	X	X		12,000			DACF	NBSSI	
5. Provide business counselling services to SMEs in business registration and payment of DOPs (30 males and 40 females)	Municipality wide	SMEs provided with business counselling services in business registration and payment of DOPs	X	X	X	X	8,000			8,000	IGF	NBSSI	service providers, MFO, MBO, MISD, Cooperatives
Organize consultative meeting with banks, GSA and Registrars General Department atleast 50% being females	Municipality wide	Consultative meeting with banks, GSA and Registrars General Department organised with atleast 50% being women			X		7,000			7,000	IGF	NBSSI	financial institutions, GSA, RGD
Train 30 unemployed youth on facial make up and décor	Kingscourt Int. Sch.	30 unemployed youth trained on facial make up and décor				X		7,000		7,000	DACF	NBSSI	

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Programme Area: Economic Development

Sub- Programme: Trade, Tourism and Industry Development

Activity Description	Location	Output Indicator	Quarterly Time				Estimated Budget (GHS)				Source of Funding	Implementing Agency	Collaborators
			1 st	2 nd	3 rd	4 th	IGF	GOG	DONORS	TOTAL			
Organize management training for 3 transport Co-operatives' Executives	Municipal-wide	4no. transport Co-operatives' Executives trained		X			5,000			5,000	IGF	Department of Co-operative s (D.O.C)	B.A.C/ Ghana Co-operative Credit Unions Associati
Sensitisation of groups/communities on the benefits of group formation	Municipal-wide	Sensitisation of groups/communities on the benefits of group formation carried		X			10,000			10,000	IGF	Dept of Coop	

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Programme Area: Social Development

Sub-Programme: Health and Health Service Delivery

Activity Description	Location	Output Indicator	Quarterly Time				Estimated Budget (GHS)				Source of Funding	Implementing Agency	Collaborators
			1 st	2 nd	3 rd	4 th	IGF	GOG	DONORS	TOTAL			
Complete payment of fence wall around 2No. CHPS Compound	Jericho, Tsuibleoo	2no. CHPS compounds fenced	X	X				250,000		250,000	DACF	MHD	Works Dept
Complete a 20 bed capacity isolation ward at the Ashaiman polyclinic	Municipal wide	20 bed capacity isolation ward at the Ashaiman polyclinic	X					200,000		200,000	DACF	AMHD	Development Partners
Support for Immunisation Programmes	Municipal-wide	National immunisation Programmes supported	X	X	X	X		40,000		40,000	DACF	AMHD	ASHMA
Payment of outstanding project- Tulaku CHPS Compound	Tulaku	Outstanding payment completed	x	x	x	x		97,000		97,000	DACF	ASHMA	MHD
Organise Public Health Emergency Committee	Municipal wide	Public Health Emergency Committee	X	X	X	X	10,000			10,000	IGF	MHD	
Caryout disease surveillance and control and containment activities	Municipal wide	Disease surveillance and control and containment activities carried out	X	X	X	X		10,000		10,000	DACF	MHD	

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Programme Area: Social Development

Sub-Programme: Health and Health Service Delivery

Activity Description	Location	Output Indicator	Quarterly Time				Estimated Budget (GHS)				Source of Funding	Implementing Agency	Collaborators
			1 st	2 nd	3 rd	4 th	IGF	GOG	DONORS	TOTAL			
Organise quarterly Municipal Health Oversight Committee Meetings	Municipal-wide	Quarterly Municipal Health Oversight Committee Meetings	X	X	X	X	10,000			10,000	IGF	MHD	Key stakeholders
Support mid-year performance review meeting		mid-year performance review meeting organised		x		x		10,000		10,000	DACF	MHD	Dev't partners
Support Health Directors' Annual Conference		Health Director supported to attend Directors' Annual Conference supported			X			7,000		7,000	DACF	MHD	Dev't partners
Undertake roll back malaria programme (monitoring , screening and treatment, operational research, data validation and management)	Zonal council level	Roll back malaria programme (monitoring , screening and treatment, operational research, data validation and management)	X	X	X	X		77,688		77,688	DACF	AMHD	NMCP

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Programme Area: Social Development

Sub-Programme: Health and Health Service Delivery

Activity Description	Location	Output Indicator	Quarterly Time				Estimated Budget (GHS)				Source of Funding	Implementing Agency	Collaborators
			1 st	2 nd	3 rd	4 th	IGF	GOG	DONORS	TOTAL			
Undertake HIV/AIDS programme (support) screening, monitoring, training, data validation etc.) in the municipality	Municipal-wide	No. of HIV/AIDS programme (screening, monitoring, training, data validation organised	X	X	X	X			77,688	77,688	MSHARP	AMHD	GAC/NACP

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Programme Area: Social Development
Sub-Programme: Education and Development

Activity Description	Location	Output Indicator	Quarterly Time Schedule				Estimated Budget (GHS)				Source of Funding	Implementing Agency	Collaborators
			1 st	2 nd	3 rd	4 th	IGF	GOG	DONORS	TOTAL			
Rehabilitate 2no. Basic Schools Block	Municipal-wide	2no. Basic Schools Block rehabilitated	X	X	X	X		250,000		250,000	DACF	Works De	Muni. Edu. Directorate
Organize My First Day at School for P1 and KGs	Ashaiman	My First Day at School for P1 and KGs organised			X			35,000		35,000	DACF	GES	ASHMA/GHS
Organize STMIE Clinics	Ashaiman	STMIE Clinics organised		X	X			20,000		20,000	DACF	GES	AshMA
Organize and participate in Municipal and Regional Cultural Festival of Arts	Ashaiman	Municipal and Regional Cultural Festival of Arts organised		X	X			25,000		25,000	DACF	GES	Municipal sports Council
Support for BECE	Ashaiman	BECE supported		X				60,000		60,000	DACF	GES	AshMA

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Programme Area: Social Development

Sub-Programme: Education and Development

Activity Description	Location	Output Indicator	Quarterly Time Schedule				Estimated Budget (GHS)				Source of Funding	Implementing Agency	Collaborators
			1 st	2 nd	3 rd	4 th	IGF	GOG	DONORS	TOTAL COST			
Construct and furnish a 2-unit KG block (with resting rooms, 3-unit water closet, 2 bathrooms and a store) with a specialised KG tables and chairs (20 tables, 80 chairs and 2 teachers tables and chairs)	SDA Sch. Roman Down	2 unit KG Block constructed	x	x	x	x			517,921	517,921	DPAT	GES	AshMA
Organise Municipal SPAM	Ashaiman	Municipal SPAM org'sed					5,000			5,000	IGF	GES	AshMa
Organise Municipal Education Oversight Committee meeting	Ashaiman	Municipal Education Oversight Committee meeting organised	X	X	X	X	6,000			6,000	IGF	GES	Stakeholders

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Programme Area: Social Development

Sub-Programme: Education and Development

Activity Description	Location	Output Indicator	Quarterly Time Schedule				Estimated Budget (GHS)				Source of Funding	Implementing Agency	Collaborators
			1 st	2 nd	3 rd	4 th	IGF	GOG	DONORS	TOTAL COST			
Complete payment of fence wall around ASHMA No.4 Basic School	Comm. 22	Fence wall around ASHMA No.4 Basic School completed	X					200,000		200,000	DACF	GES	ASHMA
Supply 100 specialised table with 500 chairs for KGs and 300 dual desk for basic sch.	Municipal-wide	100 specialised table with 500 chairs for KGs and 300 dual desk for Basic Schools		X	X			170,000		170,000	DACF	GES	Procurement Unit
Education fund	Municipal-wide	No. of beneficiaries	X	X	X	X		155,377		155,377	DACF	GES	Fund Implementation Committee

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Programme Area: Social Development

Sub-Programme: Education and Development (NON FORMAL EDUCATION)

Activity Description	Location	Output Indicator	Quarterly Time				Estimated Budget (GHS)				Source of Funding	Implementing Agency	Collaborators
			1 st	2 nd	3 rd	4 th	IGF	GOG	DONORS	TOTAL			
Awareness creation on Functional literacy/ JHS and SHS remedial classes	Lebanon Z1- Z5, Jericho, Ashaiman Township, Ash-Newtown, Middle East, Official Town, Roman Down, Tula	Awareness created on Functional literacy/ JHS and SHS remedial classes	x					5,000		5,000	DACF	Non-Formal Division	ASHMA
Establish 30 English classes 2 local language classes		30 English classes 2 local language classes established		x			2,000			2,000	IGF	Non-Formal Division	GES/Community Development
Undertake Quarterly Monitoring and Evaluation of Non-formal Education	Municipal-Wide	Quarterly Monitoring and Evaluation of Non-formal Education undertaken	x	x	x	x		3,000		3,000	IGF	Non-Formal Division	ASHMA
undertake remedial classes for JHS and SHS leavers	Municipal Wide	Remedial classes for JHS and SHS leavers undertaken			x		2,000	4,100			DACF	Non-Formal Division	ASHMA

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Programme Area: Social Development

Sub-Programme: Education and Development (NON FORMAL EDUCATION)

Activity Description	Location	Output Indicator	Quarterly Time				Estimated Budget (GHS)				Source of Funding	Implementing Agency	Collaborators
			1 st	2 nd	3 rd	4 th	IGF	GOG	DONORS	TOTAL			
Assessment of learners and graduation	Municipal wide	Assessment of learners and graduationn organised				x		4,400		4,400	IGF	Non-Formal Division	ASHMA
Organise 3 days capacity building for 20 staffs in English facilitation	Office premises	3 days capacity building for 20 staffs in English facilitation organised		X				5,400		5,400	DACF	Non-Formal Division	HR, INDIE education initiative

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Programme Area: Social Development

Sub-Programme: Education and Development (Sports)

Activity Description	Location	Output Indicator	Quarterly Time				Estimated Budget (GHS)				Source of Funding	Implementing Agency	Collaborators
			1 st	2 nd	3 rd	4 th	IGF	GOG	DONORS	TOTAL			
Organise Municipal sports tournaments for selected teams	Municipal Wide	Municipal sports tournaments for selected teams organised	X	X	X	X	8,000			8,000	IGF	Sports Unit	Ashma

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Programme Area: Social Development

Sub-Programme: Social Welfare and Community Development

Activity Description	Location	Output Indicator	Quarterly Time				Estimated Budget (GHS)				Source of Funding	Implementing Agency	Collaborators
			1 st	2 nd	3 rd	4 th	IGF	GOG	DONORS	TOTAL			
Undertake child non maintainace cases, family reconciliation/counselling	Ashaiman	Child non maintainace cases, family reconciliation/counselling undertaken	x	x	x	x		4,000		4,000	DACF	SWCD	Family heads/opinion leaders
Monitor the utilization of 3% of the DACF given to PWDS and other programmes	Municipal-wide	the utilisation of 3% DACF given to PWDS and other programmes monitored	X	X	X	X		4,500		4,500	Disability Common Fund	DSW	Disability committee
Monitor LEAP payment bi-monthly	Ashaiman	LEAP payment bi-monthly monitored	x	x	x	x		5,000		5,000	IGF	SWCD	Central Adm Banks
Undertake Juvenile Justice Administration	Ashaiman	Juvenile justice administartion carried out	x	x	x	x		6,000		6,000	DACF	SWCD	Police, Judicial Service
Reintegration of missing/abandoned Children with families	Ashaiman	Missing/abandoned children reintegrated with families	x	x	x	x		7,000		7,000	DACF	SWCD	NGOs/SO

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Programme Area: Social Development

Sub-Programme: Social Welfare and Community Development

Activity Description	Location	Output Indicator	Quarterly Time				Estimated Budget (GHS)				Source of Funding	Implementing Agency	Collaborators
			1 st	2 nd	3 rd	4 th	IGF	GOG	DONORS	TOTAL COST			
Inspection of early childhood centers/registration	Ashaiman	Early childhood centres/registration inspected	X	X	X	X		4,000		4,000	IGF	SWCD	GES/Environmental Health
Registration of non-governmental organisation	Ashaiman	on-governmental organisation registered	X	X	X	X		4,000		4,000	IGF	SWCD	
Organise ten (10) mass meetings, Home Visits and Demonstrations for 750 participants. (700 women and 50 men).	Selected Electoral Areas	10 No. mass meetings, Home Visits and Demonstrations for 750 participants (700 women and 50 men) organised	X	X	X	X	2,000	3,000		5,000	Donors	SWCD	Zoomlion, Ghana national Fire Service

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Programme Area: Social Development

Sub-Programme: Social Welfare and Community Development

Activity Description	Location	Output Indicator	Quarterly Time Schedule				Estimated Budget (GHS)				Source of Funding	Implementing Agency	Collaborators
			1 st	2 nd	3 rd	4 th	IGF	GOG	DONORS	TOTAL COST			
Organise two (2) Workshops on Skills Training and Extension Services for 550 participants. (500 women and 50 men).	Selected Electoral Areas	2No. Workshops on Skills Training and Extension Services for 550 participants. (500 women and 50 men) organised		X	X		4,000	4,000	2,000	10,000	Donors	SWCD	NBSSI
organize two income generating activities (Hand sanitizer and liquid soap)	Selected Electoral Areas	income generating activities such as hand sanitizer and liquid soap organized		x	x		5,000	5,000		10,000	DACF, IGF	SWCD	ASHMA, NBSSI

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Programme Area: Social Development

Sub-Programme: Water and Sanitation

Activity Description	Location	Output Indicator	Quarterly Time				Estimated Budget (GHS)				Source of Funding	Implementing Agency	Collaborators
			1 st	2 nd	3 rd	4 th	IGF	GOG	DONORS	TOTAL COST			
Desilt drains and sweeping streets in the Municipality	Traffic Light-Presby Down	Traffic Light-Presby Down drains desilted	X	X	X	X		500,000		500,000	DACF	MEHU	MFO
Procure cleaning materials for Assembly	Ashaiman	cleaning materials for Assembly procured		X	X	X		10,000		10,000	DACF	MEHU	MFO, procurement officer
Construction of a sewer system at Roman Down	Ashaiman low cost	sewer system at TDC Quarters constructed	X	X	X	X					GAMA	MEHU	Tema Metropolitan Assembly
Organize 12 monthly clean-up exercise	Ashaiman	12 monthly clean up exercise organised	X	X	X	X		84,000		84,000	IGF, DACF	MEHU	MFO
Conduct medical screening of 4,000 food vendors	Municipal-wide	4500 food screened			X	X	5,000			5,000	IGF	MEHU	Food vendors

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Programme Area: Social Development

Sub-Programme: Water and Sanitation

Activity Description	Location	Output Indicator	Quarterly Time				Estimated Budget (GHS)				Source of Funding	Implementing Agency	Collaborators
			1 st	2 nd	3 rd	4 th	IGF	GOG	DONORS	TOTAL COST			
Prosecute sanitary offenders	Municipal-wide	No. of sanitary offenders prosecuted	X	X	X	X	4,000			4,000	IGF	MEHU	Police
Organise 3 public education on environmental health promotion	Municipal wide	4 public education on health promotion organised	X	X	X	X	15,000			15,000	IGF	MEHU	Opinion leaders
Bury unclaimed paupers	Ashaiman	unclaimed pauers buried	X	X	X	X	20,000			20,000	IGF	MEHU	Police
Facilitate the construction of 300 household toilet	Ashaiman	Construction of 300 household toilet facilitated	X	X	X	X					GAMA/ GASLIP	Project Co-ordinator	MEHU
Conduct fumigation exercises	Municipal wide	Fumigation exercise conducted		X	X	X		30,000		30,000	DACF	MEHU	Zoomlion,
Organise 2No. evacuation of solid waste at unauthorised areas	Municipal wide	2No. evacuation of solid waste at unauthorised areas organised	x	x	x	x	15,000	20,000		35,000	IGF DACF	MEHU	Zoomlion,

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Programme Area: Environment Infrastructure and Human Settlements

Sub- Programme: Infratructure Development (URBAN ROADS)

Activity Description	Location	Output Indicator	Quarterly Time Schedule				Estimated Budget (GHS)				Source of Funding	Implementing Agency	Collaborators
			1 st	2 nd	3 rd	4 th	IGF	GOG	DONORS	TOTAL COST			
Gravelling works of selected roads	Municipal-wide	Gravelling of selected roads carried out			X	X		500,000		500,000	Road fund	Urban Roads	beneficiary communities
Drainage works on selected roads	Municipal wide	Drains on selected roads constructed	X	X	X	X		100,000		100,000	IGF/ Road fund	Urban Roads	
Rehabilitate Annan, Ampare and Agbesi Close roads	Middle East, Tulaku, Lebanon	Annan, Ampare and Agbesi Close roads rehabilitated			X	X		12,754,870		12,754,870	Road fund	Urban Roads	Works Dept.
Rehabilitate Community 22 roads and Pink Lady road(9km)	Comm. 22, Lebanon	Rehabilitation of Community 22 roads and Pink Lady road(9km) carried out			X	X		10,262,612		10,262,612	IGF, GOG	Urban Roads	Works Dept.

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Programme Area: Environment Infrastructure and Human Settlements

Sub- Programme: Infrastructure Development (Physical Planning)

Activity Description	Location	Output Indicator	Quarterly Time				Estimated Budget (GHS)				Source of Funding	Implementing Agency	Collaborators
			1 st	2 nd	3 rd	4 th	IGF	GOG	DONORS	TOTAL COST			
Procure and install street signages	Municipal wide	street signages procured and installed	X	X	X	X		100,000		100,000	DACF	PPD	
Secure documents on Assembly lands	ASHMA	Documents for all ASHMA lands acquired	X	X	X	X		50,000		50,000	DACF	Works department	TDC
Organise 4No. SAT meetings	ASHMA	4No. SAT meetings organised	X	X	X	X		12,000		12,000	DACF	PPD	Planning,
Organise 6No. Spatial Planning Committee, 12No. Technical Committee meetings	ASHMA	6No. Spatial Planning Committee, 12No. Technical Committee meeting organised	X	X	X	X		48,000		48,000	DACF	PPD	PPD, TDC and others
Organise sensitisation workshop on permitting process	Municipal wide	sensitisation workshop on permitting process organised	X	X				10,000		10,000	DACF	PPD	PPD, TDC, EPA, ETC.
Prepare structure plan and local plans for selected communities	middle east, official town, labanon	structure plan and local plans for selected communities prepared		X	X	X		45,000		45,000	DACF	PPD	PPD, MWD, MPCU, TDC

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Programme Area: Environment Infrastructure and Human Settlements

Sub- Programme: Disaster Prevention and Management (NADMO)

Activity Description	Location	Output Indicator	Quarterly Time Schedule				Estimated Budget (GHS)				Source of Funding	Implementing Agency	Collaborators
			1 st	2 nd	3 rd	4 th	IGF	GOG	DONORS	TOTAL COST			
Undertake Vulnerability and risk assessments	Municipal-wide	Vulnerability and risk assessments undertaken	X	X	X			8,000		8,000	DACF	NADMO	Central Admin, ISD, GES, Security Services , Religious Bodies, GHS, Opinion/ Traditional Leaders, GNFS, NCCE
Organise quarterly public education on disaster prevention and management	Municipal-wide	Public education on disaster prevention and management organised	X	X	X	X		16,000		16,000	DACF	NADMO	
Identify and Map out Hazard areas	Municipal-wide	Hazard areas identified and mapped out	X	X			4,000			4,000	IGF	NADMO	
Organise mid-year and annual performance review meetings with stakeholders: DMC(15), HOD(6), ZC/ZS(14)	Municipal-wide	Mid-year and annual performance review meetings with stakeholders: DMC(15), HOD(6), ZC/ZS(14) organised			X			5,000		5,000	DACF	NADMO	

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Programme Area: Environment Infrastructure and Human Settlements

Sub- Programme: Disaster Prevention and Management (NADMO)

Activity Description	Location	Output Indicator	Quarterly Time				Estimated Budget (GHS)			TOTAL COST	Source of Funding	Implementing Agency	Collaborators
			1 st	2 nd	3 rd	4 th	IGF	GOG	DONORS				
Cleaning and Greening City	Municipal-wide	No. of trees planted and maintained	X	X	X	X		51,000		51,000	DACF	NADMO	Central Admin, ISD, GES, Security Services, Religious Bodies, GHS, Opinion/Traditional Leaders, GNFS, NCCE
Dredging of Gbemi river basins	ASHMA	Gbemi river dredged	X	X				100,000		100,000	DACF	NADMO	
Organise simulation exercises in collaboration with relevant organisation	Municipal wide	Organise simulation exercises in collaboration with relevant organisation		X	X	X		8,000		8,000	DACF	NADMO	
Organised Training and capacity building for all NADMO staff in Disaster Mgt and mitigation procedures	ASHMA Conf. hall	Training and capacity building for all NADMO staff in Disaster Mgt and mitigation procedures organised		X	X			6,000		6,000			

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Programme Area: Environment Infrastructure and Human Settlements

Sub- Programme: Disaster Prevention and Management (NADMO)

Activity Description	Location	Output Indicator	Quarterly Time Schedule				Estimated Budget (GHS)			TOTAL COST	Source of Funding	Implementing Agency	Collaborators
			1 st	2 nd	3 rd	4 th	IGF	GOG	DONORS				
Organise capacity building and updates on issues of climate change and its effects	Municipal wide	Capacity building and updates on issues of climate change and its effects organised	X	X	X	X		6,000		6,000			
Train Disaster Volunteer Clubs in Schools (50) and Disaster Volunteer Groups(50)	Municipal-wide	Disaster Volunteer Clubs in Schools (50) and Disaster Volunteer Groups(50) trained	X	X	X	X		4,000		4,000	DACF	NADMO	

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Programme Area: Governace, Corruption and Adminstration

Sub-Programme: Information Service Department

Activity Description	Location	Output Indicator	Quarterly Time Schedule				Estimated Budget (GHS)				Source of Funding	Implementing Agency	Collaborators
			1 st	2 nd	3 rd	4 th	IGF	GOG	DONORS	TOTAL COST			
Organise 3 Town Hall meetings	Municipal-wide	3 Town Hall meetings organised	X	X	X	X		73,500		73,500	DACF	ISD	Planning
Quarterly MCE's visit to electoral areas	17 Electoral Areas	MCE's visit electoral areas carried out	X	X	X	X		51,000		51,000	DACF	Cectral Admin	General public
Organise public education on the functions of the Assembly	Municipal-wide	Public education on the functions of the Assembly organised		X	X	X	24,000			24,000	IGF	PRCC	General public

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Programme Area: Governace, Corruption and Adminstration

Sub-Programme: Statistical Service Department

Activity Description	Location	Output Indicator	Quarterly Time				Estimated Budget (GHS)				Source of Funding	Implementing Agency	Collaborators
			1 st	2 nd	3 rd	4 th	IGF	GOG	DONORS	TOTAL COST			
Undertake collection of producer price index (PPI) data for inflation calculation	Municipal wide (industries)	Collection of producer price index (PPI) data for inflation calculation undertaken	x	x	x	x	1,500			1,500	IGF and GOG	MSO	Ghana Statistical Service (GSS)
Support the 2021 Population and Housing Census (2021-PHC Exercise): Pre census activities(publicity, recruitment and training) Post census information dissemination	Municipal wide	The 2021 Population and Housing Census (2021-PHC Exercise): Pre census activities(publicity, recruitment and training) Post census information dissemination supported	x	x	x	x	5,000	10,000		15,000	IGF and GOG	MSO	GSS, DCO, members of DCIC, Information service.
Collection of data from departments, units, agencies and institutions	Municipal wide	Collection of data from departments, units, agencies and institutions carried out	x	x	x	x	2,000	2,000		4,000	IGF and GOG	MSO	Transport

APPROVED 2021 ANNUAL ACTION PLAN

Programme Area: Governace, Corruption and Adminstration

Sub-Programme: Human Resource

Activity Description	Location	Output Indicator	Quarterly Time Schedule				Estimated Budget (GHS)				Source of Funding	Implementing Agency	Collaborators
			1 st	2 nd	3 rd	4 th	IGF	GOG	DONORS	TOTAL COST			
Provide 2-day training on LGS Protocols	Central Administration	2-day training on staffing norms and human resource policy organised	X					12,000		12,000	DPAT	HR	HoDs and Management
Pay Staff welfare and medical expenses	Central Administration	Amount of funds spent	X	X	X	X	63,000			63,000	IGF	HR	Heads of Depts/Units
Pay salaries of casual labourers	Central Administration	Salaries of casual labourers paid	X	X	X	X	929,291			929,291	IGF	HR	Finance Dept.
Organise orientation for 2020-2021 national service personel	Central Administration	orientation for 2020-2021 national service personel organised			x		5,000			5,000	IGF	HR	Units/dept heads
Organise 1No. ToT workshop on SMART work place service	ASHMA forecourt	1No. ToT workshop organised	X		X	X	2,000			2,000	IGF	HR	Mgt

APPROVED 2021 ANNUAL ACTION PLAN

Programme Area: Governace, Corruption and Adminstration

Sub-Programme: Management and Adminstration

Activity Description	Location	Output Indicator	Quarterly Time				Estimated Budget (GHS)				Source of Funding	Implementing Agency	Collaborators
			1 st	2 nd	3 rd	4 th	IGF	GOG	DONORS	TOTAL COST			
Sponsor 2 staff for continuous professional development (Finance & MCD)	ASHMA	2 staff sponored for continuous professional development (Finance & Audit)		X	X	X		20,000		20,000	DACF	HR	ICAG
Organise trainings programme for revenue collectors, taskforce, security officials of the Assembly	Central Administration	carried out		X				40,000		40,000	DPAT/IGF	HR	Finance, Security Services and Management
Sponsor PM Assembly members to undertake training at KNUTSFORD University college	Central Administration	carried out			X			20,000		20,000	DACF	HR	Management

APPROVED 2021 ANNUAL ACTION PLAN

Programme Area: Management and Administration

Sub- Programme: Human Security and Public Safety (TRANSPORT)

Activity Description	Location	Output Indicator	Quarterly Time Schedule				Estimated Budget (GHS)				Source of Funding	Implementing Agency	Collaborators
			1 st	2 nd	3 rd	4 th	IGF	GOG		TOTAL			
Organise 2 No. capacity programmes for transport operators and other stakeholders on road safety in Ashaiman	municipal wide	2No. capacity programmes for transport operators and other stakeholders in Ashaiman organized	x		x		3,000			3,000	IGF	UPTU	GPS
Organise two (2) stakeholders meetings to facilitate institutional collaboration between the enforcement unit of the Assembly and other enforcement agencies		Two (2) stakeholder meetings to facilitate institutional collaboration between the enforcement unit of the Assembly and other enforcement agencies organised					5,000			5,000	IGF	UPTU	Institute of Transport, MFO
Update Passenger Transport Database	municipal wide	Passenger Transport Database updated	X	X	X	X	4,000			4,000	IGF	UPTU	UPTU staff

APPROVED 2021 ANNUAL ACTION PLAN

Activity Description	Location	Output Indicator	Quarterly Time Schedule				Estimated Budget (GHS)				Source of Funding	Implementing Agency	Collaborators
			1 st	2 nd	3 rd	4 th	IGF	GOG	DONORS	TOTAL			
Regulate activities of vehicle terminals	municipal wide	Activities of vehicle terminals regulated	X	X	X	X	1,000			1,000	IGF	UPTU	UPTU staff

APPROVED 2021 ANNUAL ACTION PLAN

Programme Area: Governace, Corruption and Adminstration

Sub-Programme: Finance and Revenue Administration

Activity Description	Location	Output Indicator	Quarterly Time Schedule				Estimated Budget (GHS)				Source of Funding	Implementing Agency	Collaborators
			1 st	2 nd	3 rd	4 th	IGF	GOG	DONORS	TOTAL			
Undertake business listing	ASHMA	Business listing undertaken	X		X			220,000		220,000	GOG	Finance Unit	BUDGET
Organise revenue performance review	ASHMA	Revenue performance review					8,600			8,600	IGF	Finance Unit	Budget
Undertake Monitoring and supervision of Revenue mobilization activities	Ashaiman	Monitoring and supervision of Revenue mobilization activities carried out	X	X	X	X	20,000			20,000	IGF	Finance	Budget
Purchase value books	ASHMA	Value books purchased	X	X	X	X	100,000			100,000	IGF	Finance	Finance
Pay allawaces for Revenue Mobilisation mob-up	Ashaiman	Allawaces for Mobilisation mob-up paid			X	X	84,000			84,000	IGF	Finance	Budget

APPROVED 2021 ANNUAL ACTION PLAN

Programme Area: Governace, Corruption and Adminstration

Sub-Programme: Finance and Revenue Administration

Activity Description	Location	Output Indicator	Quarterly Time Schedule				Estimated Budget (GHS)				Source of Funding	Implementing Agency	Collaborators
			1 st	2 nd	3 rd	4 th	IGF	GOG	DONORS	TOTAL			
Printing of bills (BOP &Property rate)	ASHMA	Bills (BOP &Property rate) printed	X	X	X	X	8,600			8,600	IGF	Finance	
Prepare monthly and annual accounts	ASHMA	Monthly and annual accounts prepared and distributed	X	X	X	X	10,000			10,000	IGF	Finance Unit	
Payment of outstanding (3No. Pay points)	ASHMA	outstanding (2No. Pay points) paid	X				13,000			13,000	GOG	Finance Unit	

APPROVED 2021 ANNUAL ACTION PLAN

Programme Area: Governace, Corruption and Adminstration

Sub-Programme: NCCE

Activity Description	Location	Output Indicator	Quarterly Time Schedule				Estimated Budget (GHS)				Source of Funding	Implementing Agency	Collaborators
			1 st	2 nd	3 rd	4 th	IGF	GOG	DONORS	TOTAL COST			
Citizen Week celebration	selected schools	Citizen Week celebration organised		X			5,000		5,000	10,000	IGF , Donor	NCCE	ASHMA, EU
Education on sustainable management of the environment	seven zonal councils	Education on sustainable management of the environment organised	X	X	X	X		4,000	1,000	5,000	GOG , Donor	NCCE	ASHMA, GES, NADMO
Public education on Accountability rule of law, anti-corruption programme (APRAP)	seven zonal councils	Public education on Accountability rule of law, anti-corruption programme (APRAP) carried out	X	X	X	X	5,000		1,000	6,000	IGF , Donor	NCCE	ASHMA, Social Audit committ ee
Organise social audit engagement	One zonal councils	Social audit engagement organised		X			3,500		1,500	5,000	IGF , Donor	NCCE	Social Audit committ ee
Public education on the duties and responsibilites of citizens	seven zonal councils	Public education on the duties and responsibilites of citizens carried out	X	X			5,000		5,000	10,000	IGF , Donor	NCCE	

APPROVED 2021 ANNUAL ACTION PLAN

Programme Area: Governace, Corruption and Adminstration

Sub-Programme: NCCE

Activity Description	Location	Output Indicator	Quarterly Time Schedule				Estimated Budget (GHS)				Source of Funding	Implementing Agency	Collaborators
			1 st	2 nd	3 rd	4 th	IGF	GOG	DONORS	TOTAL COST			
Education on peace and tolerance after 2020 general elections	seven zonal councils	Education on peace and tolerance after 2020 general elections organised	X	X	X	X	2,000		2,000	4,000	IGF , Donor	NCCE	ASHMA, EC
Carry out Education on Child Protection	seven zonal councils	Education on Child Protection carried out	X	X	X	X	3,000		3,000	6,000	IGF , Donor	NCCE	ASHMA, SWCD
Organise Education on Taxation	one zonal councils	Education on Taxation carried out	X	X	X	X	10,000			10,000	IGF , Donor	NCCE	

APPROVED 2021 ANNUAL ACTION PLAN

Programme Area: Governace, Corruption and Adminstration

Sub-Programme: Management and Adminstration

Activity Description	Location	Output Indicator	Quarterly Time				Estimated Budget (GHS)				Source of Funding	Implementing Agency	Collaborators
			1 st	2 nd	3 rd	4 th	IGF	GOG	DONORS	TOTAL			
Organise Sensitization Program for 150 women on domestic violence against women and early child marriage	municipal wide	Sensitization Program on domestics violence against women and early child marriage	X	X	X	X		10,000		10,000	DACF	Gender Dest officer	DOVSU
Organise seminars/ conference/ workshops/ meetings	Central Administration	Seminars/conference/workshops/meeting attended	X	X	X	X	233,500			233,500	IGF	ASHMA	Heads of Depts/Units
Pay Library and subscription, postal charges	Central Administration	Amount of funds spent	X	X	X	X	15,000			15,000	IGF	ASHMA	Heads of Depts/Units
Pay Donations	Central Administration	Amount of funds spent	X	X	X	X	80,000			80,000	IGF	ASHMA	Heads of Depts/Units
Pay hotel Accommodation	Central Administration	Hotel accommodation expenses paid	X	X	X	X	50,000			50,000	IGF	Budget Unit	Finance Dept.
Pay allowances for official Assignment (Honorarium, out of station allowance, T&T)	Central Administration	Alawances for official Assignment paid	X	X	X	X	597,000			597,000	IGF	Budget Unit	Finance Dept.

APPROVED 2021 ANNUAL ACTION PLAN

Programme Area: Governace, Corruption and Adminstration

Sub-Programme: Management and Adminstration

Activity Description	Location	Output Indicator	Quarterly Time				Estimated Budget (GHS)				Source of Funding	Implementing Agency	Collaborators
			1 st	2 nd	3 rd	4 th	IGF	GOG	DONOR	TOTAL			
Support Traditional Council	Central Administration	Traditional Council supported	X	X	X	X	20,000			20,000	IGF	Budget Unit	Finance Dept.
Procure fuel and lubricants for official vehicles	Central Administration	Fuel and lubricants procured for official vehicles	X	X	X	X	300,000			300,000	IGF	Central Admin	Finance Dept.
Rental of vehicles	Central Administration	Amount of funds spent	X	X	X	X	20,000			20,000	IGF	Budget Unit	Finance Dept.
Printed Materials and Stationery	Central Administration	Printed Materials and Stationery expense paid	X	X	X	X	400,000			400,000	IGF	Budget Unit	Finance Dept.
Local Travel cost and expenses	Central Administration	Amount of funds spent	X	X	X	X	50,000			50,000	IGF	ASHMA	Finance Dept.
Maintenace of furniture and Fixtures	Central Administration	Furniture and Fixture maintained	X	X	X	X	30,000			30,000	IGF	Works Dept	Budget
Maintenace of General Equipment/ plant	Central Administration	General Equipment/ plant maintained	X	X	X	X	23,000			23,000	IGF	Works Dept	Budget

APPROVED 2021 ANNUAL ACTION PLAN

Programme Area: Governace, Corruption and Adminstration

Sub-Programme: Management and Adminstration

Activity Description	Location	Output Indicator	Quarterly Time Schedule				Estimated Budget (GHS)				Source of Funding	Impleme nting Agency	Collabo rators
			1 st	2 nd	3 rd	4 th	IGF	GOG	DONORS	TOTAL COST			
Procure office facilities, supplies and accessories	Central Administrat ion	Quantities of items procured	X	X	X	X		200,000		200,000	DACF	Procureme nt Unit	Budget
Pay utility Charges	Central Administrat ion	Utility charges paid	X	X	X	X	214,000			214,000	IGF	Finance Dept.	Central Admin
Furnish Admin Block B	Central Administrat ion	Admin Block furnished		X				200,000		200,000	DACF	Works Dept	Finance
Undertake Operational enhancement expenses	Central Administrat ion	Operational enhancement expenses undertaken	X	X	X	X	120,000			120,000	IGF	Procureme nt Unit	Finance-Dept
Official celebrations/ceremonial functions, state protocol service/ end of year	Municipal-wide	Official celebrations/ceremonial functions, state protocol service/ end of year organised	X	X	X	X	80,000			80,000	IGF	ISD	Commu nity Devt

APPROVED 2021 ANNUAL ACTION PLAN

Programme Area: Governace, Corruption and Adminstration

Sub-Programme: Management and Adminstration

Activity Description	Location	Output Indicator	Quarterly Time Schedule				Estimated Budget (GHS)				Source of Funding	Implementing Agency	Collaborators
			1 st	2 nd	3 rd	4 th	IGF	GOG	DONORS	TOTAL COST			
Payment of Transfer Grants	Central Administration	Transfer Grants paid		X	X			100,000		100,000	DACF	Budget Units	MPCU, Assembly members
Pay bank Charges	Central Administration	bank Charges paid			X	X		75,000		75,000	DACF	Budget Unit	Finance
Organise education on Payment of Taxes and Rates for 60 youth groups, churches and Mosques	Municipal-wide	education on Payment of Taxes and Rates for 60 youth groups, churches and Mosques organised	X	X	X	X	8,000			8,000	IGF	Budget Unit	Planning
Prepare and gazette 2021 FFR	Central Administration	FFR prepared and gazetted			X	X		70,000		70,000	DACF	Budget Unit	MPCU, Assembly members, stakeholde
Prepare and submit internal audit report	ASHMA	Audit reports prepared and submitted to relevant stakeholders	X	X	X	X	20,000			20,000	IGF	Internal Audit Unit	
Prepare 2022 composite AAP and Budget	Central Administration	2021 composite Budget prepared		X	X			120,000		120,000	DACF	Planning and Budget Units	MPCU, Assembly members

APPROVED 2021 ANNUAL ACTION PLAN

Programme Area: Governance, Corruption and Administration

Sub-Programme: Management and Administration

Activity Description	Location	Output Indicator	Quarterly Time				Estimated Budget (GHS)				Source of Funding	Implementing Agency	Collaborators
			1 st	2 nd	3 rd	4 th	IGF	GOG	DONORS	TOTAL COST			
Prepare and submit Quarterly and annual progress report	Central Administration	Quarterly and annual progress report prepared and submitted	x	x	x	x	10,000			10,000	IGF	Planning	HODs/Units
Organise mid-year and annual performance review	Conf. hall ASHMA	mid-year and annual performance review organised	x		x		12,000			12,000	IGF	Planning	HODs/Units
Monitoring and evaluation of Assembly programmes and projects	Municipal-wide	Assembly programmes and projects monitored	X	X	X	X		120,000		120,000	DACF	Planning Unit	MPCU members

APPROVED 2021 ANNUAL ACTION PLAN

Programme Area: Governace, Corruption and Adminstration

Sub-Programme: Management and Adminstration

Activity Description	Location	Output Indicator	Quarterly Time Schedule				Estimated Budget (GHS)				Source of Funding	Implementing Agency	Collaborators
			1 st	2 nd	3 rd	4 th	IGF	GOG	DONORS	TOTAL COST			
Serminars/conferences/workshops/meetings expenses-management, budget committee, MPCU, MEOC, entity tender committees, Audit committee, NHOC and other technical committee meetings	Central Administration	Serminars/conferences/workshops/meetings organised	X	X	X	X	60,000			60,000	IGF	ASHMA	Planning, Budget Unit and HODs
Counterpart fund (Construction of Artisana Village)	IDA	Artisana Village constructed	X	X	X	X		150,000		150,000	DACF	ASHMA	Partners

APPROVED 2021 ANNUAL ACTION PLAN

Programme Area: Governace, Corruption and Adminstration

Sub-Programme: Management and Adminstration

Activity Description	Location	Output Indicator	Quarterly Time Schedule				Estimated Budget (GHS)				Source of Funding	Implementing Agency	Collaborators
			1 st	2 nd	3 rd	4 th	IGF	GOG	DONORS	TOTAL COST			
Budget reviews, Budget and plan dissemination , Budget hearings and Social Accountability forum	central Administration	Budget reviews, Budget dissemination, Budget hearings and Social Accountability forum held	X	X	X	X		150,000		150,000	DACF	Budget Unit	MPCU

APPROVED 2021 ANNUAL ACTION PLAN

Programme Area: Governance, Corruption and Administration

Sub-Programme: Democratic Governance

Activity Description	Location	Output Indicator	Quarterly Time				Estimated Budget (GHS)				Source of Funding	Implementing Agency	Collaborators
			1 st	2 nd	3 rd	4 th	IGF	GOG	DONORS	TOTAL			
Construction of 1-storey 4-bedroom house and 2-bedroom outhouse with carport for MCE official residence (phase 2)	Community 22	Construction of MCE residence completed	x	x	x	x		717,457.13			DACF	Works Dept	ASHMA
Completion of fence wall and land scapping of MCE residence (work-in-progress)	Comm-22	Fence wall and land scapping of MCE residence completed	X	X			100,000	350,000		450,000	IGF, DACF	Works Dept	Budget Unit, Works Dept
Furnishing of MCE official residence	Ashaiman	MCE's official residence furnished		X				250,000		250,000	DACF	Procurement Unit	Works Dept.
Construction of 2-storey office complex for ASHMA	ASHMA	Construction of office complex completed	X	X	X	X		2,640,208.65		2,640,209	GOG	Central Gov.	ASHMA

APPROVED 2021 ANNUAL ACTION PLAN

Programme Area: Governace, Corruption and Adminstration

Sub-Programme: Democratic Governance

Activity Description	Location	Output Indicator	Quarterly Time Schedule				Estimated Budget (GHS)				Source of Funding	Implementing Agency	Collaborators
			1 st	2 nd	3 rd	4 th	IGF	GOG	DONORS	TOTAL			
Board/Committees/ Commission Allowance/ General Assembly	Central Administration	General Assembly and sub-committees' meetings organised	X	X	X	X	590,000			590,000	IGF	Budget Unit	Assembly members and Heads of Depts
Support to lower Structure	Municipal-wide	Level of functionality of the lower structures	X	X	X	X		155,377		155,377	DACF	Central Admin	Finance Dept
Pay Assembly members mobilization	Municipal-wide	Assembly members mobilization paid	X	X	X	X	210,000			210,000	IGF	Budget Unit	Finance Dept
Pay for community engagement by Assembly members	Municipal-wide	Community engagement to Assemblies paid	X	X	X	X	142,800			142,800	IGF	Budget Unit	Finance Dept
Preparation of the MTDP and Budget 2022-2025	Central Administration	MTDP and Budget	x	x	x	x	300,000			300,000	DACF	Planning	budget
Support to community innited projects	Municipal-wide	Community engagements supported	X	X	X	X		338,442		338,442	DACF	Mgt	Budget

APPROVED 2021 ANNUAL ACTION PLAN

Programme Area: Governace, Corruption and Adminstration

Sub-Programme: Democratic Governance

Activity Description	Location	Output Indicator	Quarterly Time				Estimated Budget (GHS)				Source of Funding	Implementing Agency	Collaborators
			1 st	2 nd	3 rd	4 th	IGF	GOG	DONORS	TOTAL			
Support to security services	Central Administration	Security services supported in their operations	X	X	X	X		150,000		150,000	DACF	Mgt	Security service
Rehabilitate and install new streetlights	Municipal-wide	Streetlights maintained	X	X	X	X	120,000	345,000		465,000	DACF, IGF	Works Dept	Assembly members
support women to undertake income generating activities	Municipal wide	women to undertake income generating activities supported	x	x	x	x		40,000		40,000	Common fund	MP	AshMA
Completion of 1No. Story building for the Education Directorate	Comm. 22	1No. Story building for the Education Directorate completed	x	x	x	x		400,000		400,000	Common fund	MP	Works dept
Construction of a library complex	Oko Mante	Library complex constructed	x	x	x	x		500,000		500,000	Special Initiative	MP	Works dept
Procurement of exercise Book	Municipal wide	exercise Book procured	x	x	x	x		60,000		60,000	GETFUND	MP	

APPROVED 2021 ANNUAL ACTION PLAN

Programme Area: Governace, Corruption and Adminstration

Sub-Programme: Democratic Governance

Activity Description	Location	Output Indicator	Quarterly Time Schedule				Estimated Budget (GHS)				Source of Funding	Implementing Agency	Collaborators
			1 st	2 nd	3 rd	4 th	IGF	GOG	DONORS	TOTAL			
Support celebrations	Municipal wide	Celebrations supported	x	x	x	x		40,000		40,000	Common fund	MP	AshMA
Sponsorship (Education)	Municipal wide	Sponsorship undertaken			x			50,000		50,000	Common fund	MP	Education Directorate
Health screening and enrol the aged and vulnerable on the NHIS	Municipal wide	Health screening and enrol the aged and vulnerable on the NHIS carried out	x	x	x	x		40,000		40,000	NHIS Fund	MP	NHIS